



MkII Ver1.0 rev2



vDictate is a hand-held digital microphone and speaker that simply plugs into your computer. Combined with vDictate software provides an "easy to use" replacement of old audio cassette based dictation systems.

The vDictate input device includes:

- Professional dictation microphone
- Powered Loudspeaker
- 4 software assignable buttons
- 3 metre long USB cable

Specifications

- vDictate is a PNP (Plug 'n' Play) device
- Works with Windows ® 98SE/ME/2000/XP/ Win7 & Mac OSX

vDictate is a USB 1.1 based device and your PC must be able to support this standard. If your PC is older than 5 years, you may require a PCI USB card that supports USB 1.1.

vDictate is a usb device that has at its heart a USB sound card which records using a mic & also powers the inbuilt speaker for playback. The IC also has a HID device built-in which provides the Audio Transport control functions, Record / Play / Rewind & Fast Forward

Please Note : Although we have used a pc running Windows ® XP in this manual the installation process is the same on a pc running Windows ® 98SE / Windows ® ME / Windows ® 2000 / Vista and Windows 7

If your PC is older than 3 years you may need to install a USB 2.0 PCI card into your pc

Hardware Driver Installation:

When you plug vDictate in to your pc for the first time, it takes approximately 2 minutes for all of the device drivers to install into your pc. This happens automatically and only on the first time vDictate is connected to the USB port on a PC.

Windows ® will say "**Found New Hardware**" at least 5 times. There are no special drivers required, all drivers are part of Windows ®. Although the older version of Windows ® may require access to the Windows ® Installation CD or install point to install the required drivers



After the Windows ® reports back "installed and ready to use" you can confirm the installation by looking in the Control Panel



1 .Click to Open > My Computer > Open > Control panel





Click to open > Sound and Audio Device Properties

What you are looking for is > UAC3556B to be selected "Default device" in both the Sound Playback & Sound Recording dialog boxes

Using vDictate with the custom version of NCH Express Dictate

Please install Express Dictate from the supplied cd

Select the ~ I agree..... option

Please read the following important in	nformation before continuing.
Please read the following License Ag agreement before continuing with the	greement. You must accept the terms of this e installation.
 The copyrights in this software an the software belong to NCH Software Software licenses the distribution an accordance with these terms. By installing, using or distributing the behalf of your appleare or distributing the 	nd any visual or audio work distributed with re. NCH Software reserves all rights. NCH id installation of this software only in this software you, on your own behalf and on
behall of your employer of principal, not agree to any of these terms, you install this software. 3. This software, and all accompany "as is" and with no warranties of any required by law. If you intend to rely must test it fully prior to using it, insta 4. NCH Software will not be liable for	i may not use, copy, transmit, distribute, or ving files, data and materials, are distributed y kind, whether express or implied except as on this software for critical purposes you all redundant systems and assume any risk. or any loss arising out of the use of this
 behall of your employer or principal, not agree to any of these terms, you install this software. 3. This software, and all accompany "as is" and with no warranties of any required by law. If you intend to rely must test it fully prior to using it, insta 4. NCH Software will not be liable fo I agree with these terms 	agree to be bound by triese terms. If you do i may not use, copy, transmit, distribute, or y kind, whether express or implied except as on this software for critical purposes you all redundant systems and assume any risk. or any loss arising out of the use of this

🐌 Express Dictate	X
Select Related Programs Which related program should also be install	ed?
Click on one of our Related Products to read a c like to install and then Click Next. Express Scribe [Update] DialDictate Express Delegate Web Dictate Internet Dictation Software MSRS WavePad Audio Editor	Jescription. Select which programs you would Description Express Scribe is a player for typists to assist transcription of voice recordings.
	http://www.nch.com.au/scribe K Back Finish Cancel

If you ONLY want to install "Express Dictate" uncheck all of the box's (or you can install other programs from NCH by checking the box's)

Please Note: You need to be connected to the internet to be able to download the extra NCH applications

On XP / windows 2000 / Vista & Windows 7 you must have Administrator rights to allow you to complete the software install

Once the software has installed you now setup the volume of the microphone part of the vDictate unit

		4
Microphone Connection Is my microphone worki	and Record Volume ng and is the recording volume appropriate?	ToolB
Plug your microphone in now moving as you talk. If not, ch channel in the pull down lists	and speak. You should see the VU meter below sck you have selected the correct sound device and below.	Notes
Sound Record Device	UAC3556B	
Audio Input Channel	Microphone	
Record Volume Level	OdB	
Click here to go to the o	I low I good I high I	_
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Select ~ Sound Record Device UAC3556B & Audio Input Channel ~ Microphone

Next you now setup the volume of the speaker in the vDictate unit

	ack Volume		3	
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Select the sound out device	and set the playback volume.		Notes	
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Select ~ Sound Play Device UAC3556B

The Default Audio Test Track should be audible to you now

When the level is high enough press > Next

Test the transport controller buttons > Options > Controller

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If you have a MKI unit connected (as you can see the MKII unit is being displayed)

Click on the "Initialize controller..." the Express Dictate software will re-initialize / search for the MKI unit)

Otherwise click on ~ Command map / test....

	Lommand	Pressed
Record Play Rewind Fast forward	Record * Play * Rewind * Fast forward *	

Button / Pedal	Command	Pressed
lecord Iay ast forward	Record * Play * Rewind * Fast forward *	Yes
dicates a command that is	affected by the tap lock option	

pressing the "record button" – Yes will show after you have pressed the Audio transport Command button on the side of the vDictate unit

3utton / Pedal	Command	Pressed
Record Play Rewind Fast forward	Record * Play * Rewind * Fast forward *	Yes
dicates a command that is	affected by the tap lock option	

pressing the "play button" - Yes will show after you have pressed the Audio transport Command button on the side of the vDictate unit

Sutton / Pedal	Command	Pressed
Record Play Rewind ast forward	Record * Play * Rewind * Fast forward *	Yes
dicates a command that is	affected by the tap lock option	

pressing the "rewind button" - Yes will show after you have pressed the Audio transport Command button on the side of the vDictate unit

Button / Pedal	Command	Pressed
Record Play Rewind	Record * Play * Rewind *	
Fast forward	Fast forward *	Yes
indicates a command that is	affected by the tap lock option	

pressing the "fast forward button" - Yes will show after you have pressed the Audio transport Command button on the side of the vDictate unit

Everything is now configured > vDictate is ready to go!!

To recap all the default settings:

Recording > Sound Record Device = UAC3556B

Playback > Sound Play Device = UAC3556B

Hand or Footpedal Control = vDictate MK II

Button/Pedal1= Record Overwrite

Button/Pedal2= Play

Button/Pedal3= Rewind

Button/Pedal4= Fast forward

Button / Pedal	Command	Pressed
lecord Yay Rewind	Record * Play * Rewind *	
ast forward	Create new dictation	~
ndicates a command that is a	Create new ductation Change recording mode Record * Play * Stop Rewind * Fast forward * Jump five seconds back Jump five seconds forward Jump to start Jump to end Send to default recipient Minimize window Affected by Restore window	

If you want to change the default actions of the buttons you click on the items listed in the Command list a drop down dialog box appears with all the available commands

🚳 Express Dictate						
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xpress Dictate v 5.12 © NCH	Software		▼ Reco	ord Overwrite		

If you need help with using Express Dictate > Click on the Help dialog > shown in the image below on the right hand side top ~ you need to be online for this to work



Tips for using vDictate:

• Use your thumb as a slider, slide over the 4 Transport control buttons

• vDictate is designed to operate like a cassette recorder: you push each button once to engage a function, then push again to dis-engage (i.e. button # 1 > push to record and push again to stop recording).

BUT, while you are recording you don't have to push the record button again to stop recording, you can push the play button (button # 2) and the system automatically goes out of record mode and starts playback of the audio (just like a cassette player).

• The same can be said of the play button: you can be playing back audio, then press the rewind (button # 3) and the system will rewind the audio file for as long as you hold the rewind button down, BUT when you release the rewind button the playback will recommence at that point (again just like a cassette player).